



# Carbrook Golf Club

ABN 51 025 296 726

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Website: [carbrookgolfclub.com.au](http://carbrookgolfclub.com.au)

## Carbrook Golf Club - APCA ID 420769

### DIRECT DEBIT REQUEST

I, \_\_\_\_\_  
Name

of \_\_\_\_\_  
Address

Authorise Carbrook Golf Club Inc (Debit User) with User ID Number 420769 to arrange for funds to be debited from my/our account, and at the Financial Institution identified and described below.

#### Details of account to be debited

Account held in the name of	
Financial Institution's BSB	
Account Number:	

Note: Direct debiting may not be available on this account. If in doubt, please refer to your Financial Institution.

#### Payment Details

Payment is for: Membership Subscription  
Identified by Reference Information: CGC Membership

#### Direct Debit Request Authorisation

I/We have read your **Service Agreement** and acknowledge and agree to the terms and conditions in that Agreement.

I/ We request and authorise Carbrook Golf Club (APCA ID 420769) to arrange, through its own financial institution, a debit to your nominated account any amount Carbrook Golf Club has deemed payable by you.

**Periodic Amount/Type of payment:** Membership Fee as per invoice

**Frequency of Debit:** Monthly (debited on the 1st business day of each month)

**\*Please note that your first payment in each annual cycle will also include an administration fee.**

Customer(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*All Signatories may be required for joint accounts*

**IMPORTANT – Please note that by signing this authority and opting into a pay by the month agreement with the Carbrook Golf Club you agree to allow the club to deduct membership payments for the year as specified in the membership invoice. We do not offer a month by month style of membership, rather an option to pay your membership off in instalments.**



## Carbrook Golf Club

### ***DIRECT DEBIT REQUEST SERVICE AGREEMENT***

***By signing our Direct Debit Request you acknowledge and agree to the following terms and conditions:***

1. You authorise Carbrook Golf Club Inc (we/us) to debit your nominated account in the name in the manner specified in the Direct Debit Request or we will only arrange for funds to be debited from your account if we have sent to the address nominated by you in the Direct Debit Request, a billing advice which specifies the amount payable by you to us and when it is due.
2. We will provide you with at least 14 days prior notice in writing if we propose to vary any of the terms of the debit arrangement in place between us.
3. You will need to give us at least 20 working days notice in writing if you wish to defer or alter any of the debit arrangements.
4. You will need to advise us in writing if you wish to stop a payment being processed (a Debit Item) or cancel a Direct Debit Request. Such notice should be delivered to us at least 20 working days before the due date for payment or as otherwise stipulated in our Terms and Conditions. All requests for stops or cancellations must be referred to us in the first instance.
5. If you wish to dispute any Debit Item, you should refer to us in the first instance and we will seek to resolve the matter with you. If we cannot resolve the dispute you can contact your financial institution at which your nominated account is held. Your financial Institution will then commence a formal claims procedure on your behalf.
6. Some financial institution accounts do not facilitate direct debits. If you are uncertain, you should check with your financial institution before signing a Direct Debit Request, to ensure that your nominated account is able to receive direct debits through the Bulk Electronic Clearing System.
7. Before completing the Direct Debit Request, you should check the details of your nominated account against a recent statement from your financial institution, to ensure that your account details are correct.
8. You agree that it is your responsibility to have sufficient cleared funds in your nominated account by the due date to enable payment of Debit Items in accordance with the Direct Debit Request.
9. We will initiate the Debit Items on the due date stated in the Direct Debit Request or as otherwise agreed between us in writing. If the due date for payment falls on a day which is not a business day in Queensland, then a Debit Item will be processed on the next business day. You should enquire directly with your financial institution if you are uncertain as to when the Debit Item will be processed to your account.
10. If a Debit Item is returned unpaid by your financial institution, you authorise us to present a further debit for payment, notwithstanding that this may exceed the maximum amount stated in the Direct Debit Request. We may ask you to reimburse us for any charges we incur as a result of your Debit Item being returned unpaid.
11. We will ensure the details of your personal records and account details held by us remain confidential. However, if you lodge a claim in relation to an alleged incorrect or wrongful debit, it may be necessary for us to release such information to your financial institution or its representative, or to our financial institution or its representative to enable your claim to be assessed.
12. **If an attempt to debit your account fails, you will receive an email advice of the failure and we will retry to debit your account 5 working days later. For any other failed attempt to debit your account, you will incur a \$15 admin fee for each other failed attempt within the current agreement. This administration fee will be added to the next debit attempt.**